

Language Academy of Sacramento/Academia de Idiomas de Sacramento
 A Two-Way Spanish Immersion Public Charter School/Una Escuela Pública de Inmersión Dual en Español
 2850 49th Street, Sacramento, CA 95817

Agenda/Agenda

BOARD MEETING/ REUNIÓN DE LA MESA

Friday, April 24, 2020/viernes, 24 de abril del 2020

5:30pm (accessible via Zoom only)/5:30pm (Solamente accesible por medio de Zoom)

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20. The Board of Directors (“Board”) and employees of the Language Academy of Sacramento shall meet via the Zoom meeting platform.

Members of the public who wish to access this Board meeting may do so at:

<https://zoom.us/j/97317060355?pwd=ZitGczFmV0ZxeXl1M0tDZnhHRmFZQT09>.

You may also call in using the Zoom phone number: (669) 900-6833; Meeting ID: 973-1706-0355; Password: 765618.

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting (see additional information regarding (IIA) Oral Communications below.

I. PRELIMINARY/PRELIMINARIO

A. CALL TO ORDER/Convocatoria

Meeting was called to order by/*La junta fue convocada por* _____ at ____ : ____ p.m.

B. ROLL CALL/Asistencia

	Name/Nombre	Role/Miembro	Present/ Presente	Absent/ Ausente
1.	Kathy Petree	Parent/Madre (17-20) President/Presidenta		
2.	Vacant	Parent/Padre (19-21)		
3.	Fernando Aceves	Parent/Padre (19-22)		
4.	Vacant	Staff/Personal (17-20)		
5.	Gemma Jáuregui	Teacher/Maestra (18-21) Vice President/Vice Presidenta		
6.	Pedro León	Teacher/Maestro (19-22) Secretary/Secretario		
7.	Araceli Campa	Community Member/Miembro Comunitario (17-20) Treasurer/Tesorera		
8.	Nadeen Ruíz	Community Member/Miembro Comunitario (18-21)		
9.	Julissa de González	Community Member/Miembro Comunitario (19-22)		
10.	Student Representative	Student Council President/Presidente del Concilio Estudiantil		
11.	Teejay Bersola	Academic Accountability Specialist/Especialista de Responsabilidad Académica		
12.	Judy Morales	Business and Operations Officer/Oficial de negocios y operaciones		
13.	Eduardo de León	Executive Director/Director Ejecutivo		

C. APPROVAL OF AGENDA/Aprobación de la Agenda

It is recommended that the Board discuss and/or approve Agenda Item/Se recomienda que la Mesa Directiva discuta y/o apruebe.

Motion: _____ Second: _____ Vote: _____

D. APPROVAL OF BOARD MEETING MINUTES/Aprobación de las Minutas de la Mesa Directiva

a. March 27, 2020 minutes/minutas del mes de marzo 27 del 2020

It is recommended that the Board discuss and/or approve Agenda Item/*Se recomienda que la Mesa Directiva discuta y/o apruebe.*

Motion: ____ Second: ____ Vote: ____

E. MISSION/*Misión*

The LAS mission is to create a learning community where students: utilize bilingualism and biliteracy (Spanish and English) to achieve academic excellence and apply skills in real-world situations and diverse settings; develop and exhibit positive self-esteem, pride, confidence and respect for themselves and others; demonstrate leadership skills in order to build bridges between communities and apply critical thinking skills to solve problems, promote social justice, and create change in society.

La misión de LAS es crear una comunidad de aprendizaje donde los estudiantes: utilizan el bilingüismo y la alfabetización bilingüe (español e inglés) para alcanzar la excelencia académica y aplicar destrezas en situaciones del mundo real y en diversos entornos; desarrollan y exhiben una autoestima positiva, orgullo, confianza y respeto por sí mismos y otros; demuestran habilidades de liderazgo con el fin de establecer puentes entre comunidades y aplicar habilidades de pensamiento crítico para resolver problemas, fomentar la justicia social, y crear un cambio en la sociedad.

II. COMMUNICATIONS NORMS/NORMAS DE COMUNICACION

A. ORAL COMMUNICATIONS/Comunicaciones Verbales: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation./*Temas no presentados en la agenda: Ningún individuo presentará por más de tres (3) minutos y el tiempo total para este segmento no pasará de quince (15) minutos. Los miembros de la Mesa Directiva no contestarán preguntas y ningún voto tomará acabo. Sin embargo, los Miembros de la Mesa Directiva pueden dar instrucciones al personal presentando los temas.*

1. Public Comments (maximum of three (3) minutes per speaker)/Comentarios Públicos (máximo de 3 minutos por persona)

III. INFORMATIONAL ITEMS/ARTICULOS DE INFORMACION

IV. ITEMS SCHEDULED FOR DISCUSSION AND/OR ACTION – ARTICULOS PROGRAMADOS PARA DISCUSIÓN Y/O ACCIÓN

A. COVID-19 Public Health Crisis, School Closure Update, Distance Learning PACT.O (Progress, Attendance, Communication, Teamwork, Opportunities)/Crisis de Salud Pública de COVID-19, Reporte Actualizado de Cierre de la Escuela, Aprendizaje a Distancia PACT.O (Progreso, Asistencia, Comunicación, Trabajo en Equipo, Oportunidades) –School Leadership/Liderazgo escolar (20 min.)

i. Public Comments (maximum of three (3) minutes per speaker)/Comentarios Públicos (máximo de 3 minutos por persona)

It is recommended that the Board discuss and/or approve Agenda Item/*Se recomienda que la Mesa Directiva discuta y/o apruebe.*

Motion: ____ Second: ____ Vote: ____

B. Revised 2020-2021 Academic Calendar/Calendario Académico 2020-2021 Revisado – School Leadership (15 min.)

i. Public Comments (maximum of three (3) minutes per speaker)/Comentarios Públicos (máximo de 3 minutos por persona)

It is recommended that the Board discuss and/or approve Agenda Item/*Se recomienda que la Mesa Directiva discuta y/o apruebe.*

Motion: ____ Second: ____ Vote: ____

C. Bylaws and Policy Committee: 1) Governing Board Vacancies, 2) Finance Committee Candidate Application/ Comité de Estatutos y Polizas: 1) Vacantes en la Mesa Directiva, 2) Solicitud de candidato a comité de finanzas – de González, Aceves, de León (15 min.)

- i. Public Comments (maximum of three (3) minutes per speaker)/Comentarios Públicos (máximo de 3 minutos por persona)

It is recommended that the Board discuss and/or approve Agenda Item/Se recomienda que la Mesa Directiva discuta y/o apruebe.

Motion: _____ Second: _____ Vote: _____

D. Finance Committee: Monthly Financials, Preliminary Review 20-21 Budget and Timeline/Comité de Finanzas: Financieros mensuales, Reviso preliminar del presupuesto 19-20 – Campa, Morales (20 min.)

- i. Public Comments (maximum of three (3) minutes per speaker)/Comentarios Públicos (máximo de 3 minutos por persona)

It is recommended that the Board discuss and/or approve Agenda Item/Se recomienda que la Mesa Directiva discuta y/o apruebe.

Motion: _____ Second: _____ Vote: _____

E. March Check Register/Registro de la cuenta bancaria de marzo – School Leadership/Liderazgo escolar (10 min.)

- i. Public Comments (maximum of three (3) minutes per speaker)/Comentarios Públicos (máximo de 3 minutos por persona)

It is recommended that the Board discuss and/or approve Agenda Item/Se recomienda que la Mesa Directiva discuta y/o apruebe.

Motion: _____ Second: _____ Vote: _____

F. Executive Director Evaluation: Evaluation Procedure and Updated Goals/Evaluación del Director Ejecutivo: Proceso de Evaluación y Metas Actualizadas – Petree, Ruíz (15 min.)

- i. Public Comments (maximum of three (3) minutes per speaker)/Comentarios Públicos (máximo de 3 minutos por persona)

It is recommended that the Board discuss and/or approve Agenda Item/Se recomienda que la Mesa Directiva discuta y/o apruebe.

Motion: _____ Second: _____ Vote: _____

V. FUTURE MEETINGS/Próxima Junta

1. Friday, May 22, 2020 Regular Board Meeting/ viernes, 22 de mayo de 2020 Junta regular de la Mesa
2. Friday, June 26, 2020 Regular Board Meeting/ viernes, 26 de junio de 2020 Junta regular de la Mesa

VI. FUTURE AGENDA ITEMS/Temas para agendas futuras

VII. ADJOURNMENT/Clausura

The meeting was adjourned at _____ : _____ p.m./La junta terminó a las _____ : _____ p.m.

Motion: _____ Second: _____ Vote: _____

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the LAS office. En conformidad con la Acta de Americanos Incapacitados (ADA) y con el pedido formal, la escuela puede proveer servicios o la ayuda a individuos con incapacidades. Individuos que requieren servicios especiales para participar en la junta de la Mesa Directiva están invitados comunicarse con la directora para hacer arreglos.



Language Academy of Sacramento/Academia de Idiomas de Sacramento
 A Two-Way Spanish Immersion Public Charter School/Una Escuela Pública de Inmersión Dual en Español
 2850 49th Street, Sacramento, CA 95817

Minutes/Minutas
BOARD MEETING/REUNIÓN DE LA MESA DIRECTIVA
Friday, March 27, 2020/ viernes, 27 de marzo del 2020
5:30 pm in ROOM 8/ 5:30PM en el salón 8

I. PRELIMINARY/PRELIMINARIO

I.A & B Meeting was called to order by Gemma Jáuregui at 5:35 PM. Roll call was taken./ La junta fue convocada por Gemma Jáuregui a las 5:35 PM. Se tomó lista.

Name/ Nombre	Role/ Papel	Present/ Presente	Absent/ Ausente
1. Kathy Petree	Parent/Madre (17-20) President/President		X
2. Vacant	Parent/Madre (19-21)		
3. Fernando Aceves	Parent/Madre (19-22)	X	
4. Vacant	Staff/Personal (17-20)		
5. Gemma Jáuregui	Teacher/Maestra (18-21)Vice President/Vice President	X	
6. Pedro León	Teacher/Maestro (19-22) Secretary/Secretario	X	
7. Aracely Campa	Community Member/Miembro Comunitario (17-21)/Treasurer/Tesorera	X 5:51 PM	
8. Nadeen Ruiz	Community Member/Miembro Comunitario (18-21)	X	
9. Julissa de González	Community Member/Miembro Comunitario (19-22)	X	
10. Student Representative	Student Council President/Presidente del Concilio Estudiantil		X
11. Teejay Bersola	Academic Accountability Specialist/Especialista de Responsabilidad Académica	X	
12. Judy Morales	Business and Operations Officer/Oficial de Negocios y Operaciones	X	
13. Eduardo de León	Executive Director/Director Ejecutivo	X	

Agenda/Agenda	Action/Acción
---------------	---------------

I.C	Approval of Agenda <i>Aprobación de la Agenda</i>	<p>A motion was made to approve the March 27, 2020 agenda. <i>Se hizo una moción para aprobar la agenda del 27 de marzo del 2020</i></p> <p>1st Motion/1^a Moción: Julissa de González 2nd Motion/2^a Moción: Nadeen Ruíz Absences/Ausencias: Kathy Petree, Aracely Campa Abstentions/Abstenciones: None/ninguno The motion passed with five votes. / <i>La moción pasó con cinco votos.</i></p>
I.D.a	Approval of February Board Meeting Minutes <i>Aprobación de los Minutos de la Mesa Directiva</i>	<p>A motion was made to approve the February 28, 2020 minutes. <i>Se hizo una moción para aprobar las minutas del 28 de febrero del 2020.</i></p> <p>1st Motion/1^a Moción: Gemma Jáuregui 2nd Motion/2^a Moción: Pedro León Absences/Ausencias: Kathy Petree, Aracely Campa Abstentions/Abstenciones: None/Ninguna The motion passed with five votes. / <i>La moción pasó con cinco votos.</i></p>
I.D.b	Approval of the March 13, 2020 emergency meeting minutes/Aprobación de los minutos de la reunión de emergencia del 13 de marzo del 2020	<p>A motion was made to approve the March 13, 2020 minutes. <i>Se hizo una moción para aprobar las minutas del 13 de marzo del 2020.</i></p> <p>1st Motion/1^a Moción: Pedro León 2nd Motion/2^a Moción: Julissa de González Absences/Ausencias: Kathy Petree, Aracely Campa Abstentions/Abstenciones: Fernando Aveces, Aracely Campa The motion passed with four votes. / <i>La moción pasó con cuatro votos.</i></p>

I.D.c	Approval of the March 19, 2020 emergency meeting minutes/ Aprobación de los minutos de la reunión de emergencia del 19 de marzo del 2020	A motion was made to approve the March 19, 2020 minutes. <i>Se hizo una moción para aprobar las minutas del 19 de marzo del 2020.</i> 1 st Motion/1 ^a Moción: Pedro León 2 nd Motion/2 ^a Moción: Gemma Jáuregui Absences/Ausencias: Kathy Petree, Aracely Campa Abstentions/Abstenciones: Fernando Acevez, Julissa de González The motion passed with four votes. / <i>La moción pasó con cuatro votos.</i>
I.E	Mission <i>Misión</i>	The mission was read aloud. / <i>La misión fue leída en voz alta.</i>
II. COMMUNICATIONS NORMS/NORMAS DE COMUNICACIÓN		
II.A.	Public Comments <i>Comentarios Públicos</i>	None / <i>Ninguno</i>
III. INFORMATIONAL ITEMS/ARTÍCULOS DE INFORMACIÓN:		
III.1.	Parent Council/Association Representative <i>Representante del concilio y asociación de padres</i>	No report was provided this month – <i>no se compartió un reporte</i>
IV. ITEMS SCHEDULED FOR DISCUSSION AND/OR ACTION ARTÍCULOS PROGRAMADOS PARA DISCUSIÓN Y/O ACCIÓN		
IV.A	COVID-19 Public Health Crisis, School Closure Update and Timeline/Crisis de salud publica de COVID-19, reporte actualizado y línea cronológica de cierre de la escuela	<p>School Leadership provided a summary with updates on how LAS has efficiently and efficaciously addressed the needs of its community given the current public health crisis. The following items were discussed. / <i>El Liderazgo Escolar proporcionó un resumen con actualizaciones sobre cómo LAS ha abordado eficiente y eficazmente las necesidades de su comunidad dada la actual crisis de salud pública. Los siguientes puntos fueron discutidos.</i></p> <p><u>Governance Update/Actualizaciones de gobernancia:</u> Given the issuance of Executive Order N-29-20, the Governing Board will continue to meet through a hybrid of video, teleconference and/or live settings following social distancing protocols. The Governing Board will continue to meet monthly and as needed in case of an emergency. / <i>Dada la emisión de la Orden Ejecutiva N-29-20, la Mesa Directiva continuará reuniéndose a través de un híbrido de video, teleconferencia y / o en persona, siguiendo protocolos de distanciamiento social. La Mesa Directiva continuará reuniéndose mensualmente y según sea necesario en caso de emergencia.</i></p> <p><u>Academic Update/Actualizaciones académicas:</u> A precautionary school closure was approved and extended until April 10, 2020. School leadership and grade level teams met to prepare and distribute packets for General Education and Special Education. Staff continued to meet via Zoom platform to do well-being checks, analyze frequency and success of student and parent communication. / <i>Se aprobó y extendió un cierre preventivo de la escuela hasta el 10 de abril de 2020. El liderazgo escolar y grupos de nivel de grado se reunieron para preparar y distribuir paquetes para Educación General y Educación Especial. El personal continuó reuniéndose a través de la plataforma Zoom para realizar verificaciones de bienestar y analizar la frecuencia y el éxito de la comunicación entre padres y estudiantes.</i></p> <p><u>Business and Operations Updates/Actualización de negocios y operaciones:</u> Funding for California schools will continue. Schools are encouraged to continue offering the highest-quality education opportunities possible, although funding is not contingent upon this. It is recommended that LAS plan conservatively for future years, given the instability of the situation. Historically, LAS has been able to continue its operations even through previous times of uncertainty. The LAS staff is committed to working together to learn and thrive together. / <i>Los fondos para las escuelas de California continuarán. Se alienta a las escuelas a continuar ofreciendo las oportunidades de educación de la más alta calidad posible,</i></p>

		<p><i>aunque el financiamiento no depende de esto. Se recomienda que LAS planifique de manera conservadora para los años futuros, dada la inestabilidad de la situación. Históricamente, LAS ha podido continuar sus operaciones incluso en épocas anteriores de incertidumbre. El personal de LAS está comprometido a trabajar juntos para aprender y prosperar juntos.</i></p> <p>A motion was made to extend the school closure to Friday, May 1st, 2020 and to give school leadership the authority to make decisions about future closure extensions given CDC guidance. <i>Se hizo una moción para extender el cierre de la escuela hasta el viernes 1 de mayo de 2020 y para dar al liderazgo de la escuela la autoridad para tomar decisiones sobre futuras extensiones de cierre con la orientación de los CDC.</i></p> <p>1st Motion/1^a Moción: Julissa de González 2nd Motion/2^a Moción: Aracely Campa Absences/Ausencias: Kathy Petree, Abstentions/Abstenciones: None/Ninguna The motion passed with six votes. / <i>La moción pasó con seis votos.</i></p> <p>A motion was made to approve the lending of school laptops and Chromebooks to students in need to facilitate the implementation of distance learning. <i>Se hizo una moción para aprobar el préstamo de computadoras portátiles y Chromebooks escolares a los estudiantes que lo necesitan para facilitar la implementación del aprendizaje a distancia.</i></p> <p>1st Motion/1^a Moción: Gemma Jáuregui 2nd Motion/2^a Moción: Fernando Aceves Absences/Ausencias: Kathy Petree, Abstentions/Abstenciones: None/Ninguna The motion passed with six votes. / <i>La moción pasó con seis votos.</i></p>
	<p>Public Comments <i>Comentarios Públicos</i></p>	<p>A question was made by a parent regarding the possibility of independent studies if the students are asked to come back to campus before the end of the year. / <i>Un padre hizo una pregunta con respecto a la posibilidad de estudios independientes si se les pide a los estudiantes que regresen al campus antes de fin de año.</i></p> <p>A comments was made by a parent thanking the teachers for their quick and efficient response to given the situation. She also pointed out how the current public health crisis uncovers the big inequities within our structures. / <i>Un padre hizo un comentario agradeciendo a los maestros por su respuesta rápida y eficiente ante la situación. También señaló cómo la actual crisis de salud pública descubre las grandes inequidades dentro de nuestras estructuras.</i></p> <p>A comments was made in regards to the level of complexity of instruction through distance learning. Given different experiences and resources, parents may or may not be able to provide a lot of support. / <i>Se hicieron comentarios sobre el nivel de complejidad de la instrucción a través del aprendizaje a distancia. Dadas las diferentes experiencias y recursos, los padres pueden o no pueden brindar mucho apoyo.</i></p> <p>A question was made inquiring about what supports are specifically being provided or can be provided for teachers. / <i>Se hizo una pregunta sobre qué apoyos se brindan específicamente o se pueden brindar específicamente a los maestros.</i></p>
<p>IV.B</p>	<p>Bylaws and Policy Committee: 1) Governing Board Vacancies, 2) Committee Candidate Application and Selection Process, 3) Board Resignations/ <i>Comité de Estatutos y Pólizas: 1) Vacantes en la Mesa Directiva, 2)</i></p>	<p>In regards to the Parent Representative vacancy, the committee recommends that the Executive Director contact parent candidates from the 2018-2019 elections to determine interest, availability and eligibility. In regards to the staff vacancy, the committee recommends that the vacancy not be filled since it is scheduled to end in June 2020. The Governing Board also discussed the potential conflict of interest with an applicant to the Facilities committee. The matter will be forwarded to the legal counsel for analysis.</p>

	<i>Proceso de solicitud y selección de candidatos a comités.</i>	<p><i>Con respecto a la vacante de Representante de Padres, el comité recomienda que el Director Ejecutivo se comuniquen con los padres candidatos de las elecciones de 2018-2019 para determinar el interés, la disponibilidad y la elegibilidad. En lo que respecta a la vacante de personal, el comité recomienda que la vacante no se cubra, ya que está programada para finalizar en junio de 2020. La Junta de Gobierno también discutió el posible conflicto de intereses con un solicitante al comité de Instalaciones. El asunto se enviará al asesor legal para su análisis.</i></p> <p>A motion was made to approve the cancellation of the filling of the staff vacancy. <i>Se hizo una moción para aprobar la cancelación del llenado de la vacante del personal.</i></p> <p>1st Motion/1^a Moción: Julissa de González 2nd Motion/2^a Moción: Pedro León Absences/Ausencias: Kathy Petree, Abstentions/Abstenciones: None/Ninguna The motion passed with six votes. / <i>La moción pasó con seis votos.</i></p>
	Public Comments <i>Comentarios Públicos</i>	None/Ninguno
IV.C	Facilities Committee Updates/ <i>Actualizaciones del Comité del Plantel Escolar</i>	<p>Judy Morales presented updates on the LAS construction project. She informed the Governing Board of the contractors' bidding session. Two contractors made bids and both were reasonable. PNP presented the lowest bid. The Governing Board discussed the feasibility of the project given the current public health crisis. It was proposed that the project be postponed until the financial and health ramifications of the crisis are no longer concerning. / <i>Judy Morales presentó actualizaciones sobre el proyecto de construcción de LAS. Informó a la Mesa Directiva sobre la sesión de licitación de los contratistas. Dos contratistas hicieron ofertas y ambos fueron razonables. PNP presentó la oferta más baja. La Mesa Directiva discutió la viabilidad del proyecto dada la actual crisis de salud pública. Se propuso posponer el proyecto hasta que las ramificaciones financieras y sanitarias de la crisis ya no sean preocupantes.</i></p> <p>A motion was made to postpone the LAS construction project. <i>Se hizo una moción para posponer el proyecto de construcción de LAS.</i></p> <p>1st Motion/1^a Moción: Julissa de González 2nd Motion/2^a Moción: Aracely Campa Absences/Ausencias: Kathy Petree, Abstentions/Abstenciones: None/Ninguna The motion passed with six votes. / <i>La moción pasó con seis votos.</i></p>
	Public Comments <i>Comentarios Públicos</i>	None/Ninguno
IV.D	Unaudited Actuals, Second Interim Report/Resumen de finanzas reales y Segundo reporte provisional	<p>Brian Holmes from edtec talked about the schools responsibility to provide reports throughout the year that provide the Sacramento City Unified School District and the Sacramento County Office of Education with a snapshot of the school's financial solvency. / <i>Brian Holmes de edtec habló sobre la responsabilidad de las escuelas de proporcionar informes durante todo el año que brinden al Distrito Escolar Unificado de la Ciudad de Sacramento y a la Oficina de Educación del Condado de Sacramento un reporte de la solvencia financiera de la escuela.</i></p> <p>A motion was made to the Unaudited Actuals Report. / <i>Se hizo una moción para aprobar el Reporte de finanzas reales.</i></p> <p>1st Motion/1^a Moción: Gemma Jáuregui 2nd Motion/2^a Moción: Nadeen Ruíz Absences/Ausencias: Kathy Petree Abstentions/Abstenciones: None/Ninguna The motion passed with six votes. / <i>La moción pasó con seis votos.</i></p>

	Public Comments <i>Comentarios Públicos</i>	None/ <i>Ninguno</i>
IV.E	February Check Register/Registros de la cuenta bancaria del mes de febrero	A motion was made to approve the February Check Register. / <i>Se hizo una moción para aprobar los registros de la cuentas bancarias del mes de Febrero.</i> 1st Motion/ <i>1ª Moción</i> : Nadeen Ruíz 2nd Motion/ <i>2ª Moción</i> : Pedro León Absences/ <i>Ausencias</i> : Kathy Petree Abstentions/ <i>Abstenciones</i> : Gemma Jáuregui Motion passed with five votes. / <i>La moción pasó con cinco votos.</i>
	Public Comments <i>Comentarios Públicos</i>	None/ <i>Ninguno</i>
V. INFORMATIONAL ITEMS - ARTÍCULOS DE INFORMACIÓN		
V.A	Curriculum Design Team/Equipo de diseño curricular	A summary of the latest CDT meeting was presented to the Board members. / <i>Se presentó un resumen de la junta más reciente del comité de CDT.</i>
VIII. FUTURE MEETINGS/PRÓXIMA JUNTA		
1. Friday, April 24, 2020 Regular Board Meeting/ <i>viernes 24 de abril del 2020 Junta Regular de la Mesa Directiva</i>		
V.II FUTURE AGENDA ITEMS/TEMAS PARA AGENDAS FUTURAS		
VIII. ADJOURNMENT/CLAUSURA		
A motion was made to adjourn the board meeting. / <i>Se hizo una moción para terminar la reunión de la Mesa.</i> 1 st Motion / <i>1ª Moción</i> : Gemma Jáuregui 2 nd Motion / <i>2ª Moción</i> : Pedro León Absences / <i>Ausencias</i> : Kathy Petree Abstentions / <i>Abstenciones</i> : None / <i>Ninguno</i> The motion passed with six votes. / <i>La moción pasó con seis votos.</i> The board meeting was adjourned at 8:03PM. / <i>La reunión de la Mesa se terminó a las 8:03PM.</i>		



A California Public School

Agenda Item# IVA

Board Meeting Date: April 24, 2020

Subject: COVID-19 Public Health Crisis, School Closure Update, Distance Learning PACT.O (Progress, Attendance, Communication, Teamwork, Opportunities)

- Information Item Only
- Approval on Consent Agenda
- Conference/First Reading (Action Anticipated: _____)
- Conference (for discussion only)
- Conference/Action
- Action

The Language Academy of Sacramento (LAS) remains steadfast in its commitment to fulfilling our charter mission. In the midst of the Covid-19 public health crisis, LAS will continue to pursue innovative ways and means to ensure that the three charter pillars: 1) Academics, 2) Business and Operations, and 3) Governance, work efficiently and efficaciously in tandem, to address the ever-dynamic emerging needs of its constituents.

Business and Operations Update:

- 1) Academic Calendar FY20: Per CDC, Sacramento County Department of Public Health, and the State Governor recommendations, LAS will remain closed for the rest of the school year.
- 2) Academic Calendar FY21: Assuming that a traditional calendar for classroom-based instruction is possible for implementation, School Leadership will propose a revised academic calendar (see next board agenda item). In the upcoming months, School Leadership will continue to revisit the school calendar options, including the possibility of designing an option in the case that another school closure be mandated in the upcoming year.

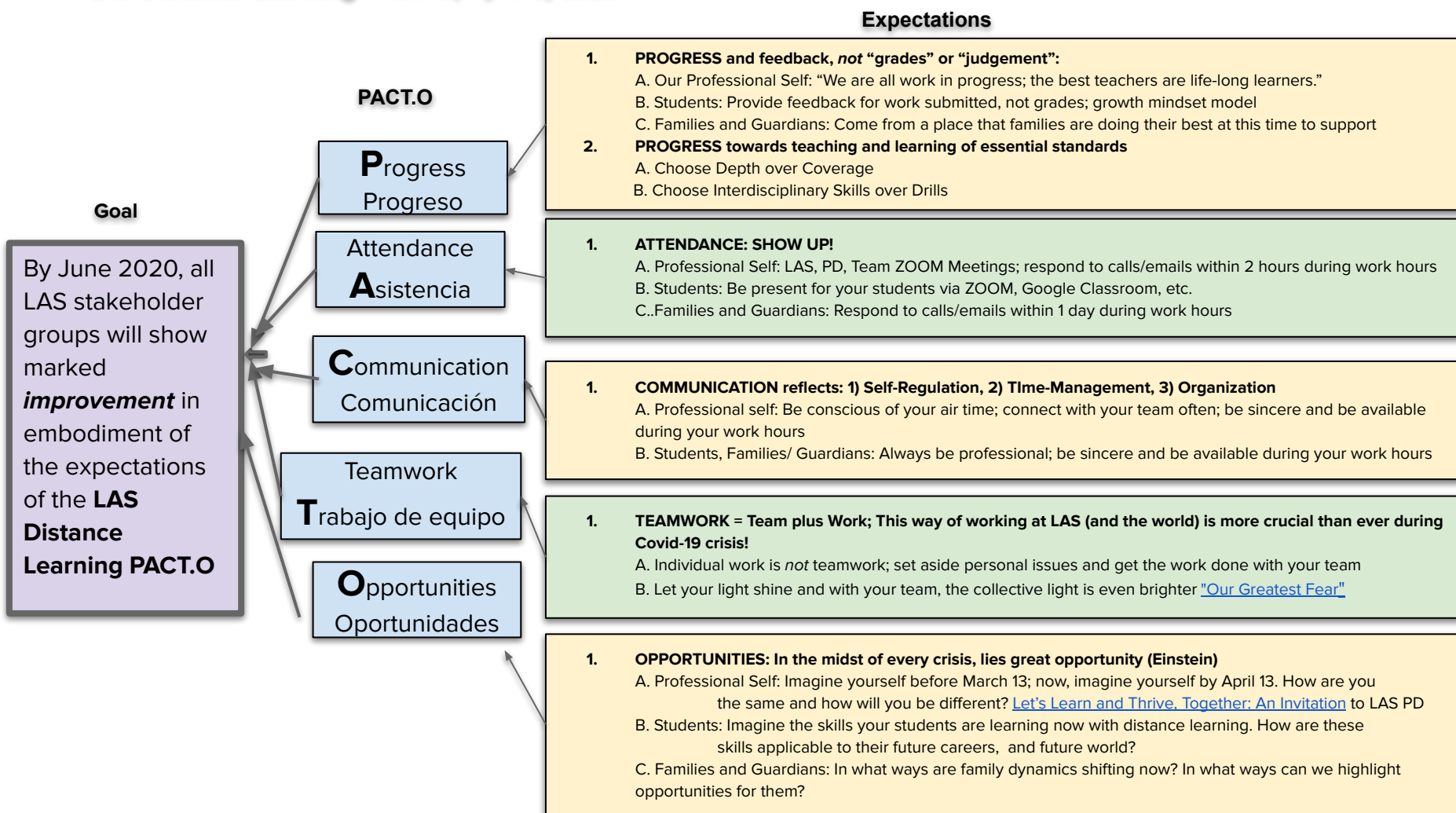
Academic Update:

Implemented LAS Action Plan:

- 1) [LAS Distance Learning PACT.O](#) (attached): Essential and enduring shared understandings and prerequisites to designing grade level, team level, and school-wide agreements about distance learning development and implementation at LAS.
- 2) LAS FAQ Academic Planning Document during Covid-19 School Closure: A hub for LAS staff stakeholder group to document academic planning: 1) Staff FAQ, 2) Professional Development for Distance Learning, 3) Tools and Resources, 4) Timeline, 5) Contact List, etc.
- 3) Professional Development for Distance Learning: Introduction of key distance learning concepts in lesson design: Asynchronous vs. Synchronous in the context of providing equitable content area access for students online; LAS Survey for Professional Development needs assessment conducted; and [LAS Teacher Leaders pioneering online PD breakout sessions in small groups](#). (attached).

Estimated Time of Presentation: 20 min
Submitted By: School Leadership
Date: 04.22.2020

Pertinent Pages in
 () Charter, pgs _____ () Bylaws, pgs _____
 () MOU, pgs _____ () Policy _____



PD 041720 Sign Ups: Please sign up to participate by 1PM on Fridays

Presenters: Please complete your PRESENTATION TITLE Section by 8AM on Friday

TITLE of PRESENTATION	Join me on a Google Classroom Mini Lesson experience using Zoom	Creating a sustainable and flexible distance learning model	Interacting with Zoom using additional features to maximize enagement	Interacting with Seesaw	Providing support to families with limited technology experience	Zoom 1:1 Support
PRESENTER(S)	Gemma Jáuregui and Brenda Luna	Stephanie Dobkin, Miguel Pérez, Andrea Rodríguez	Brenda Luna & Gemma Jáuregui	Dehisy Valencia	Laura Lomeli	Ana Novoa
Target Audience (Gr/ Team):	Any grade level	Gr 3-5 (maybe 2nd too?)	Any grade level	TK - 1 (maybe 2nd)	Any grade level; ASES; Office	All
BTEOTS Participants will:	-use Google Classroom as a platform to upload videos created through Zoom	Explanation and sharing of content implementation through use of digital teaching tools: Zoom, Loom, and Google Slides. Time for questions/practice with teaching tools and a possible follow up if desired.	-to increase Zoom engagement by using tools such as polling, annotations, and integrating Kahoots.	- Use Seesaw as a platform for content sharing; understand it's features; Using Google Slides to create Activities	-Be able to troubleshoot common problems in Remind; Learn the differences of Zoom in a Chromebook vs. Laptop; Directing our families to the direct link on our website if they need help getting home internet; Teaching families to make the best use of Chrome features during distance learning: automatically adding Zoom classes to Student Google calendars, Teaching students to use Google Docs offline if they have limited internet access at home, etc.	-Be able to understand basic funtions on Zoom, (Scheduling meetings, sharing screen with Google Slides, video with sound, breakout rooms, muting student, etc.)



Academia de Idiomas de Sacramento
Language Academy of Sacramento
 A Two-Way Spanish Immersion Charter School

A California Public School

Agenda Item# IVB

Board Meeting Date: January 24, 2020

Subject: Revised 2020-2021 Academic Calendar

- Information Item Only
- Approval on Consent Agenda
- Conference/First Reading (Action Anticipated: _____)
- Conference
- Conference/Action
- Action

Committee: School Leadership

Information:

Given the recent Governing Board decision to postpone the construction project that was planned for summer 2020, as well as the programmatic impact that the extended school closure due to the COVID-19 public health crisis has had, LAS leadership is proposing the revised academic calendar for school year 2020-2021. The academic calendar reflects a student start date of Monday, August 17, 2020 and last day of Friday May 28, 2021. Certificated staff work day begins August 4, 2020 and ends on Friday, June 11, 2021.

The proposed calendar reflects 176 instructional days. Instructional minutes for all grade levels have been tabulated and continue to exceed the state mandated requirements.

Recommendation:

It is recommended that the Board approve the revised 2020-2021 Academic Calendar.

Attachments:

Revised Academic Calendar 2020-2021

MOTION Revised Academic Calendar 2020-2021	Aye	Nay	Abstain	Absent
Petree, Kathy				
Aceves, Fernando				
Jáuregui, Gemma				
León, Pedro				
Campa, Araceli				
de González, Julissa				
Ruiz, Nadeen				
Totals:				

Estimated Time of Presentation: 15 min
Submitted By: School Leadership
Date: 4.22.2020

Pertinent Pages in
 () Charter, pages _____
 () MOU, pages _____



Academia de Idiomas de Sacramento
Language Academy of Sacramento
 A Two-Way Spanish Immersion Charter School

A California Public School

Artículo de Agenda # IVB

Fecha de la Reunión: 24 de enero de 2020

Tema: Calendario Académico 2020-2021 Revisado

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia/Acción
- Acción

Comité: Liderazgo Escolar

Información:

Basado en la decisión de la mesa directiva de posponer el proyecto de construcción planeado para el verano de 2020 y el impacto programático del cierre de escuela provocado por la crisis de salud de COVID-19, el Liderazgo Escolar de LAS desea proponer el calendario académico revisado adjunto para el año 2020-2021. El calendario académico empieza el lunes, 17 de agosto del 2020 y termina el viernes 28 de mayo de 2021. Días de trabajo de personal certificado comienzan el 4 de agosto del 2020 y terminan el viernes, 11 de junio del 2021.

El calendario refleja 176 días de instrucción. Los minutos de instrucción por día continúan excediendo el límite requerido por el estado.

Recomendación:

Se recomienda que la Mesa Directiva apruebe el calendario académico revisado 2020-2021.

Documentos Adjuntos:

Calendario Académico Revisado 2020-2021

MOCIÓN Calendario Académico Revisado 2020-2021	Aye	Nay	Abstain	Absent
Petree, Kathy				
Aceves, Fernando				
Jáuregui, Gemma				
León, Pedro				
Campa, Araceli				
de González, Julissa				
Ruiz, Nadeen				
Totals:				

Tiempo estimado para la presentación: 15 min.
Entregado por: Liderazgo Escolar
Fecha 4.22.2020

Páginas pertinentes en:
 () La constitución, páginas _____
 () MOU, páginas _____

Language Academy of Sacramento 2020-2021 Academic Calendar_DRAFT Version 04132020

July 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	H	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

0 work days
0 Instructional Days

August 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

20 work days
11 Instructional Days

September 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	H	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

21 work days
21 Instructional Days

October 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

22 work days
22 Instructional Days

2020-2021

November 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	H	12	13	14
15	16	17	18	19	20	21
22	H	H	H	H	H	28
29	30					

15 work days
15 Instructional Days

December 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	H	H	H	H	H	19
20	H	H	H	H	H	26
27	H	H	H	H		

9 work days
9 Instructional Days

January 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					H	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	H	19	20	21	22	23
24	25	26	27	28	29	30
31						

19 work days
19 Instructional Days

February 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	H	16	17	18	19	20
21	22	23	24	25	26	27
28						

19 work days
19 Instructional Days

March 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

23 work days
23 Instructional Days

April 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	H	H	H	H	H	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

17 work days
17 Instructional Days

May 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	H					

20 work days
20 Instructional Days

June 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

9 work days
0 Instructional Days

	Full Day/Work Day
	Minimum Day/Work Day
	Holiday/Non-Work Day
	Office Open

Certificated Staff Work Days 194
Instructional Days 176



A California Public School

Agenda Item #IVC

Board Meeting Date: April 24, 2020

Subject: Policy & Bylaws Committee: 1) Governing Board Vacancies, 2) Finance Committee Candidate Application

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action

Committee: de González, Aceves, Pérez, R., Novoa, Luna-Franco, Kokayi, Sabeniano, de León (non-voting)

The committee met on April 16, 2020 and discussed the following items:

1. Governing Board Vacancy
 - a. Parent Vacancy (Present-June 2021): The Executive Director contacted parent candidates from the 2018-2019 elections to determine availability and interest in serving a 1 year term. Of the two, only one expressed an interest in serving the 1 year term.
2. Finance Committee Applicant Evaluation: LAS legal counsel was consulted regarding the potential for a conflict of interest. Based on legal counsel advice, it was determined to not pass on the applicant for consideration and ensure a process to recommend revisions to the bylaws.

Recommendations:

1. The committee recommends that the Governing Board consider parent, Nailah Kokayi, for the vacant position.

MOTION				
Parent Vacancy	Aye	Nay	Abstain	Absent
Petree, Kathy				
Aceves, Fernando				
Jáuregui, Gemma				
León, Pedro				
Campa, Araceli				
de González, Julissa				
Ruiz, Nadeen				
Totals:				

Estimated Time of Presentation: 15 min Submitted By: de González and de León Date: 04.22.2020
--

Pertinent Pages in () Charter, pages _____ () MOU, pages _____



A California Public School

Agenda Artículo #IVC

Fecha de la Reunión: 24 de abril de 2020

Tema: Comité de Estatutos y Pólizas: 1) Vacantes en la Mesa Directiva, 2) Aplicación para candidato de comité de finanzas

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia/Acción
- Acción

Comité: de González, Aceves, Pérez, R., Novoa, Luna-Franco, Kokayi, Sabeniano, de León (no-votante)

El comité se reunió el 16 de abril, 2020 y discutieron los siguientes temas:

1. Vacante en la Mesa Directiva
 - a. Vacante, posición de padre de familia (Presente-junio de 2021): El director ejecutivo se comunicó con dos padres candidatos de las elecciones 2018-2019 para determinar si estarían interesados en el plazo de 1 año. De las dos personas, una de ellas expresó interés.
2. Aplicación para miembro del comité de finanzas: El consejo legal de LAS fue consultado para determinar la posibilidad de conflicto de interés. Basado en estos consejos, se ha concluido que la aplicación no debería ser considerada y que aspectos relevantes dentro de los estatutos deberían de ser revisados.

Recomendaciones:

1. El comité recomienda que la mesa directiva considere llenar el vacante con padre de familia, Nailah Kokayi.

MOCION Vacante de Padre	Aye	Nay	Abstain	Absent
Petree, Kathy				
Aceves, Fernando				
Jáuregui, Gemma				
León, Pedro				
Campa, Araceli				
de González, Julissa				
Ruiz, Nadeen				
Totales:				

Estimated Time of Presentation: 15 min
Submitted By: de González y de León
Date: 04.22.2020

Pertinent Pages in
 () Charter, pages _____
 () MOU, pages _____



Academia de Idiomas de Sacramento
Language Academy of Sacramento
A Two-Way Spanish Immersion Charter School

A California Public School

Agenda Item #IVD

Board Meeting Date: April 24, 2020

Subject: Finance Committee

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action

Committee Members: A. Campa (Chair), J. de González, X. Macias, G. Castañeda, A. Hubbell, Morales (non-voting)

The Finance Committee met on Friday, April 17, 2020 and addressed the following items:

1. Finance Committee Member Criteria: Parent Member position continues to be vacant. Bylaws Committee will reissue criteria following advice from legal counsel.
2. Monthly Financials: Please refer to attached presentation
3. Preliminary 2020-2021 Budget: Committee began discussion of discretionary line items related to curriculum and instructional materials. Members will return to stakeholders to share preliminary budget and provide feedback by May 1, 2020. Finance Committee will have preliminary proposed budget revisions at the June 2020 Board Meeting.

Estimated Time of Presentation: 20 min
Submitted By: Finance Committee
Date: 04.22.2020

Pertinent Pages in
() Charter, pages _____
() MOU, pages _____



Fecha de la Reunión: 22 de abril de 2020

Tema: Comité de Finanzas

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia/Acción
- Acción

Comité: A. Campa (Chair), J. de González, X. Macias, G. Castañeda, A. Hubbell, Morales (non-voting)

El comité de finanzas se reunió el viernes, 17 de abril y discutió los siguientes temas:

1. Criterio de los candidatos del Comité de Finanzas: El puesto de representante de padres continúa vacante. El Comité de Estatutos volverá a emitir los criterios siguiendo el consejo de un asesor legal.
2. Finanzas mensuales: Favor de referir la presentación adjunta
3. Presupuesto preliminar para 2020-2021: El comité comenzó la discusión de los gastos discrecionales relacionados con el currículo y los materiales de instrucción. Los miembros volverán a las partes interesadas para compartir el presupuesto preliminar y proporcionar comentarios antes del 1 de mayo de 2020. El Comité de Finanzas tendrá revisiones preliminares del presupuesto propuesto en la reunión de la Mesa Directiva de junio de 2020.

Tiempo estimado para la presentación: 20 min
Entregado por: Comité de Finanzas
Fecha: 04.22.2020

Páginas pertinentes en:
() La constitución, páginas _____
() MOU, páginas _____

The Language Academy of Sacramento

APRIL 24, 2020

BRIAN HOLMES

edtec

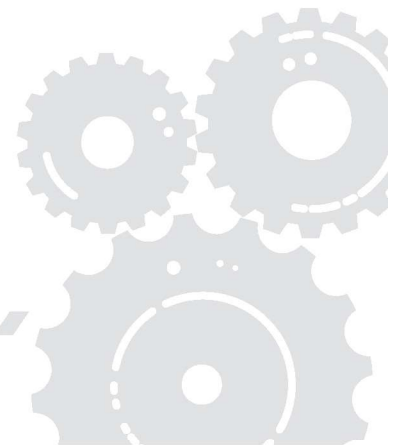




1. 2019-20 Forecast Update
 - A. February Forecast vs. March Forecast
 - B. Cash Flow

2019-20 Forecast Update

edtec 

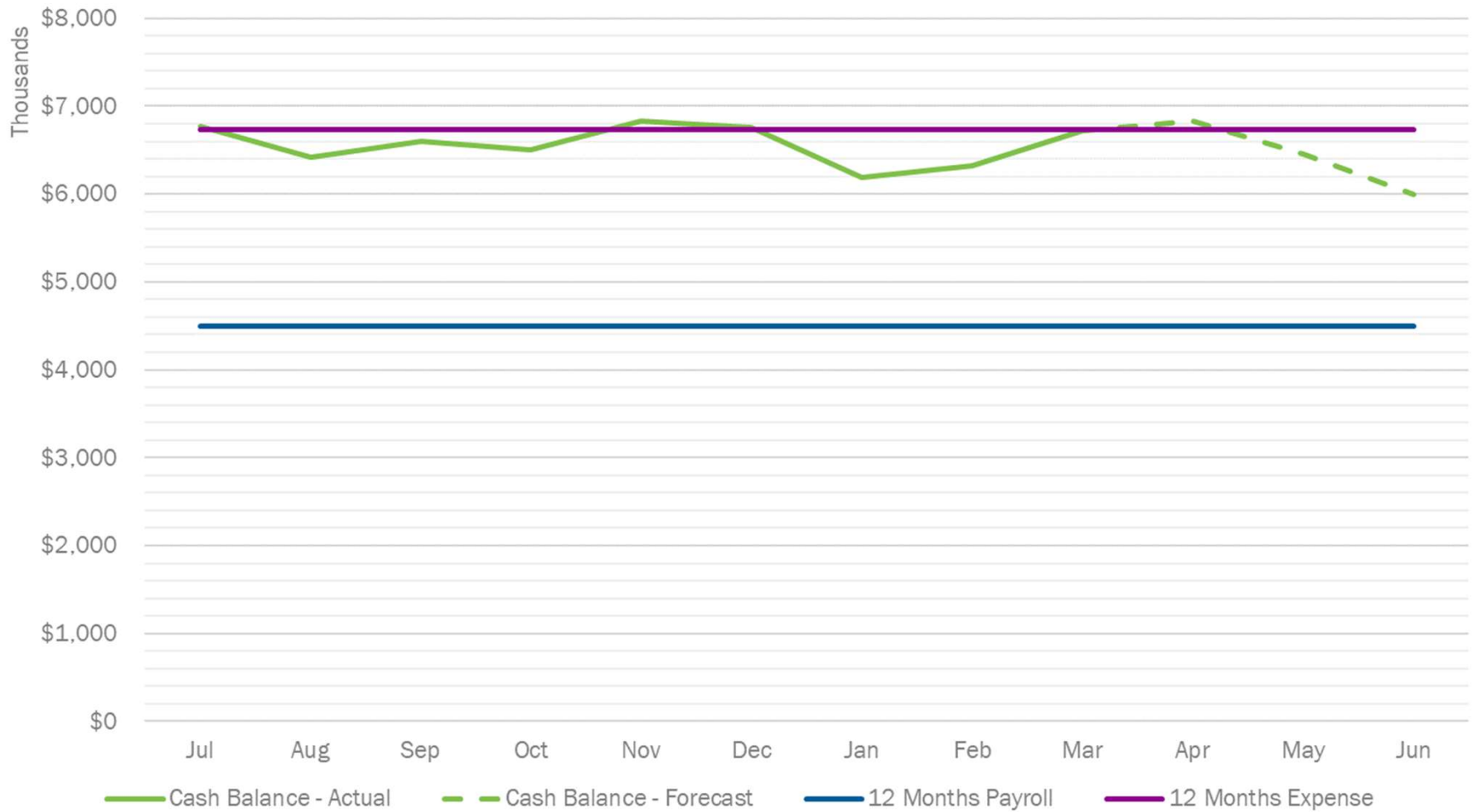


February vs March



		2019-20	2019-20	Variance
		Previous Forecast	Current Forecast	
Revenue	LCFF Entitlement	5,870,974	5,943,196	72,222
	Federal Revenue	291,358	291,358	-
	Other State Revenues	626,609	629,131	2,522
	Local Revenues	48,300	48,300	-
	Fundraising and Grants	57,200	57,200	-
	Total Revenue	6,894,441	6,969,185	74,744
Expenses	Compensation and Benefits	4,461,111	4,494,099	(32,988)
	Books and Supplies	409,129	394,422	14,707
	Services and Other Operating	1,328,704	1,292,985	35,718
	Depreciation	555,000	555,000	-
	Other Outflows	-	-	-
	Total Expenses	6,753,944	6,736,506	17,438
	Operating Income	140,497	232,679	92,182
	Beginning Balance (Unaudited)	9,396,280	9,396,280	-
	Operating Income	140,497	232,679	92,182
	Ending Fund Balance (incl. Depreciation)	9,536,777	9,628,959	92,182
	Ending Fund Balance as % of Expenses	141.2%	142.9%	1.7%

2019-20 Cash Flow



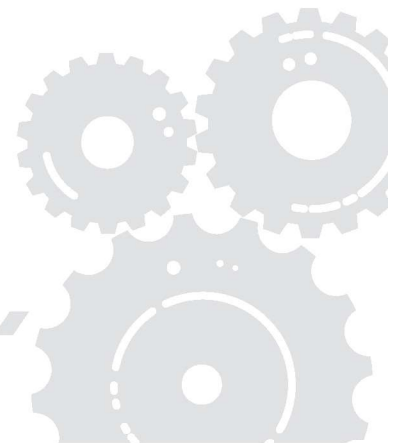
Thank you!

ADDITIONAL QUESTIONS? CONTACT US:

Brian Holmes: Brian.Holmes@edtec.com



510.663.3500 • askus@edtec.com • edtec.com



Language Academy
Income Statement
As of Mar FY2020

	Actual			YTD	Budget							
	Jan	Feb	Mar		Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
SUMMARY												
Revenue												
LCFF Entitlement	-	573,399	946,786	3,551,428	5,914,181	5,870,974	5,943,196	72,222	29,015	2,391,768	60%	
Federal Revenue	-	81,038	3,300	84,338	287,250	291,358	291,358	-	4,108	207,020	29%	
Other State Revenues	27,386	36,275	73,468	418,803	607,610	626,609	629,131	2,522	21,521	210,328	67%	
Local Revenues	1,634	2,553	2,979	47,933	48,300	48,300	48,300	-	-	367	99%	
Fundraising and Grants	-	592	8,203	47,526	57,200	57,200	57,200	-	-	9,674	83%	
Total Revenue	29,020	693,858	1,034,736	4,150,029	6,914,541	6,894,441	6,969,185	74,744	54,644	2,819,156	60%	
Expenses												
Compensation and Benefits	367,149	429,446	417,161	3,128,826	4,481,092	4,461,111	4,494,099	(32,988)	(13,007)	1,365,273	70%	
Books and Supplies	25,419	14,149	12,099	226,556	373,855	409,129	394,422	14,707	(20,568)	167,866	57%	
Services and Other Operating Expenditures	180,196	71,541	185,818	891,059	1,365,719	1,328,704	1,292,985	35,718	72,734	401,926	69%	
Depreciation	43,729	146,221	61,044	565,089	555,000	555,000	555,000	-	-	(10,089)	102%	
Other Outflows	403	2,800	10,238	72,603	-	-	-	-	-	(72,603)		
Total Expenses	616,897	664,158	686,360	4,884,132	6,775,665	6,753,944	6,736,506	17,438	39,159	1,852,374	73%	
Operating Income	(587,877)	29,700	348,376	(734,103)	138,876	140,497	232,679	92,182	93,803	966,782		
Fund Balance												
Beginning Balance (Unaudited)					9,247,014	9,396,280	9,396,280					
Operating Income					138,876	140,497	232,679					
Ending Fund Balance					9,385,889	9,536,777	9,628,959					
Fund Balance as a % of Expenses					139%	141%	143%					

Language Academy
Income Statement
As of Mar FY2020

	Actual			YTD	Budget							
	Jan	Feb	Mar	Actual YTD	Approved	Previous	Current	Previous	Approved	Current	% Current	
					Budget v1	Forecast	Forecast	Forecast vs. Current Forecast	Budget v1 vs. Current Forecast	Forecast Remaining	Forecast Spent	
KEY ASSUMPTIONS												
Enrollment Summary												
K-3					282	282	282	-	-			
4-6					198	197	197	-	(1)			
7-8					132	130	130	-	(2)			
Total Enrolled					612	609	609	-	(3)			
ADA %												
K-3					95.0%	95.0%	96.3%	1.3%	1.3%			
4-6					95.0%	95.0%	97.7%	2.7%	2.7%			
7-8					95.0%	95.0%	93.6%	-1.4%	-1.4%			
Average ADA %					95.0%	95.0%	96.2%	1.2%	1.2%			
ADA												
K-3					267.90	267.90	271.59	3.69	3.69			
4-6					188.10	187.15	192.41	5.26	4.31			
7-8					125.40	123.50	121.73	(1.77)	(3.67)			
Total ADA					581.40	578.55	585.73	7.18	4.33			

Language Academy
Income Statement
As of Mar FY2020

	Actual			YTD	Budget							
	Jan	Feb	Mar		Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
REVENUE												
LCFF Entitlement												
8011	Charter Schools General Purpose Entitlement - State Aid	-	337,265	658,408	2,382,208	3,911,341	3,763,993	3,810,067	46,074	(101,274)	1,427,859	63%
8012	Education Protection Account Entitlement	-	236,134	-	472,268	858,517	912,570	923,895	11,325	65,378	451,627	51%
8096	Charter Schools in Lieu of Property Taxes	-	-	288,378	696,952	1,144,323	1,194,411	1,209,234	14,823	64,911	512,282	58%
	SUBTOTAL - LCFF Entitlement	-	573,399	946,786	3,551,428	5,914,181	5,870,974	5,943,196	72,222	29,015	2,391,768	60%
Federal Revenue												
8181	Special Education - Entitlement	-	-	-	-	76,125	75,500	75,500	-	(625)	75,500	0%
8291	Title I	-	79,766	-	79,766	177,789	178,262	178,262	-	473	98,496	45%
8292	Title II	-	1,272	-	1,272	23,336	24,397	24,397	-	1,061	23,125	5%
8294	Title IV	-	-	3,300	3,300	10,000	13,199	13,199	-	3,199	9,899	25%
	SUBTOTAL - Federal Revenue	-	81,038	3,300	84,338	287,250	291,358	291,358	-	4,108	207,020	29%
Other State Revenue												
8319	Other State Apportionments - Prior Years	-	5,235	-	5,460	-	-	-	-	-	(5,460)	
8381	Special Education - Entitlement (State)	27,386	-	54,988	237,997	315,700	314,153	315,123	970	(577)	77,126	76%
8382	Special Education Reimbursement (State)	-	-	18,480	18,480	-	-	-	-	-	(18,480)	
8550	Mandated Cost Reimbursements	-	-	-	9,813	9,504	9,813	9,813	-	308	(0)	100%
8560	State Lottery Revenue	-	30,513	-	30,513	118,606	125,084	126,637	1,552	8,031	96,124	24%
8596	Other State Revenue 6	-	527	-	116,540	163,800	177,559	177,559	-	13,759	61,019	66%
	SUBTOTAL - Other State Revenue	27,386	36,275	73,468	418,803	607,610	626,609	629,131	2,522	21,521	210,328	67%
Local Revenue												
8636	Uniforms	-	-	-	6,611	12,000	12,000	12,000	-	-	5,389	55%
8638	Merchandise Sales	-	-	-	-	1,300	1,300	1,300	-	-	1,300	0%
8650	Leases and Rentals	-	500	500	1,000	-	-	-	-	-	(1,000)	
8660	Interest	1,526	632	657	8,874	9,000	9,000	9,000	-	-	126	99%
8670	Fees and Contracts	-	-	262	2,262	6,000	6,000	6,000	-	-	3,738	38%
8693	Field Trips	-	-	-	44	15,000	15,000	15,000	-	-	14,956	0%
8699	All Other Local Revenue	-	763	344	3,125	5,000	5,000	5,000	-	-	1,875	63%
8999	Uncategorized Revenue	108	658	1,216	26,016	-	-	-	-	-	(26,016)	
	SUBTOTAL - Local Revenue	1,634	2,553	2,979	47,933	48,300	48,300	48,300	-	-	367	99%
Fundraising and Grants												
8801	Donations - Parents	-	-	1,261	17,093	17,200	17,200	17,200	-	-	107	99%
8802	Donations - Private	-	150	300	1,480	15,000	15,000	15,000	-	-	13,520	10%
8803	Fundraising	-	442	6,642	28,953	25,000	25,000	25,000	-	-	(3,953)	116%
	SUBTOTAL - Fundraising and Grants	-	592	8,203	47,526	57,200	57,200	57,200	-	-	9,674	83%
TOTAL REVENUE												
		29,020	693,858	1,034,736	4,150,029	6,914,541	6,894,441	6,969,185	74,744	54,644	2,819,156	60%

Language Academy
Income Statement
As of Mar FY2020

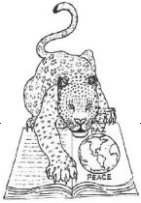
		Actual			YTD	Budget						
		Jan	Feb	Mar	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
EXPENSES												
Compensation & Benefits												
Certificated Salaries												
1100	Teachers Salaries	183,791	178,841	178,328	1,270,835	1,865,033	1,865,033	1,865,033	-	-	594,198	68%
1101	Teacher - Stipends	4,205	11,620	6,265	54,102	38,633	38,633	38,633	-	-	(15,469)	140%
1103	Teacher - Substitute Pay	-	4,039	6,272	15,987	72,000	47,000	47,000	-	25,000	31,013	34%
1300	Certificated Supervisor & Administrator Salaries	9,405	9,405	9,405	84,480	110,905	110,905	110,905	-	-	26,425	76%
1311	Cert Admin - Custom 1	34,528	34,228	36,535	261,481	353,840	353,840	353,840	-	-	92,359	74%
1920	Other Cert - Summer	-	-	-	1,745	17,220	17,220	17,220	-	-	15,475	10%
1940	Academic Accountability & Intervention	10,517	10,517	10,517	73,616	156,582	156,582	156,582	-	-	82,966	47%
SUBTOTAL - Certificated Salaries		242,445	248,649	247,321	1,762,245	2,614,212	2,589,212	2,589,212	-	25,000	826,967	68%
Classified Salaries												
2100	Classified Instructional Aide Salaries	-	3,489	4,152	20,640	31,585	31,585	31,585	-	-	10,945	65%
2103	SPED Classified	-	9,253	10,631	59,337	107,798	107,798	107,798	-	-	48,461	55%
2200	Classified Support Salaries	-	6,681	7,111	34,667	74,371	74,371	74,371	-	-	39,704	47%
2300	Classified Supervisor & Administrator Salaries	8,205	10,714	9,025	100,239	140,443	140,443	140,443	-	-	40,204	71%
2400	Classified Clerical & Office Salaries	-	8,638	10,395	65,600	109,584	109,584	109,584	-	-	43,984	60%
2900	Classified Other Salaries	1,747	2,170	2,348	24,065	-	-	-	-	-	(24,065)	-
2905	Other Classified - After School	-	15,176	17,929	104,930	174,140	174,140	174,140	-	-	69,210	60%
2925	Other Classified - Childcare	-	-	-	52	2,080	2,080	2,080	-	-	2,028	3%
2930	Other Classified - Maintenance/grounds	-	9,541	9,504	65,220	104,513	104,513	104,513	-	-	39,293	62%
SUBTOTAL - Classified Salaries		9,952	65,662	71,096	474,749	744,513	744,513	744,513	-	-	269,764	64%
Employee Benefits												
3100	STRS	41,406	40,643	41,544	296,021	424,311	430,199	430,199	-	(5,888)	134,178	69%
3300	OASDI-Medicare-Alternative	4,289	8,865	9,388	62,102	98,026	97,663	97,961	(298)	65	35,859	63%
3400	Health & Welfare Benefits	62,119	63,653	43,564	495,811	527,310	527,310	560,000	(32,690)	(32,690)	64,189	89%
3500	Unemployment Insurance	125	156	156	1,104	17,886	17,680	17,680	-	206	16,576	6%
3600	Workers Comp Insurance	6,402	-	2,135	23,477	40,305	40,005	40,005	-	300	16,528	59%
3700	Retiree Benefits	-	1,817	1,957	3,774	-	-	-	-	-	(3,774)	-
3900	Other Employee Benefits	410	-	-	9,542	14,528	14,528	14,528	-	-	4,986	66%
SUBTOTAL - Employee Benefits		114,751	115,134	98,744	891,831	1,122,366	1,127,385	1,160,373	(32,988)	(38,007)	268,542	77%
Books & Supplies												
4100	Approved Textbooks & Core Curricula Materials	7,388	-	-	31,960	112,500	111,949	111,949	-	551	79,988	29%
4101	SPED Textbooks	-	1,007	335	2,557	7,344	7,308	7,308	-	36	4,751	35%
4200	Books & Other Reference Materials	5,092	7,201	3,990	64,316	79,160	108,402	108,402	-	(29,242)	44,086	59%
4201	Library Resources	1,432	3,816	531	14,373	12,485	14,007	14,616	(609)	(2,131)	243	98%
4315	Custodial Supplies	2,431	125	1,991	12,294	18,360	18,360	18,360	-	-	6,066	67%
4325	Instructional Materials & Supplies	1,400	928	1,558	17,939	29,040	28,898	28,898	-	142	10,959	62%
4330	Office Supplies	695	283	999	17,169	18,360	23,400	23,400	-	(5,040)	6,231	73%
4335	PE Supplies	30	-	43	2,767	6,090	6,090	6,090	-	-	3,323	45%
4340	Professional Development Supplies	274	22	102	650	4,794	4,794	1,000	3,794	3,794	350	65%
4352	Garden	-	-	-	-	2,000	2,000	2,000	-	-	2,000	0%
4354	ASES Materials	313	636	324	8,694	2,000	8,400	9,000	(600)	(7,000)	306	97%
4355	Summer Preschool	-	-	-	163	1,200	200	200	-	1,000	37	82%
4356	SPED Consumables	4,834	130	1,225	10,037	9,782	9,782	10,100	(318)	(318)	63	99%
4410	Classroom Furniture, Equipment & Supplies	-	-	-	4,777	10,200	5,000	5,000	-	5,200	223	96%
4420	Computers (individual items less than \$5k)	-	-	-	31,210	33,000	33,000	33,000	-	-	1,790	95%
4423	Classroom Noncapitalized items 1	-	-	999	2,024	5,100	5,100	5,100	-	-	3,076	40%

Language Academy
Income Statement
As of Mar FY2020

	Actual			YTD	Budget							
	Jan	Feb	Mar	Actual YTD	Approved	Previous	Current	Previous	Approved	Current	% Current	
					Budget v1	Forecast	Forecast	Forecast vs. Current	Budget v1 vs. Current	Forecast Remaining	Forecast Spent	
4430 Non Classroom Related Furniture, Equipment & Supplies	1,529	-	-	5,625	22,440	22,440	10,000	12,440	12,440	4,375	56%	
SUBTOTAL - Books and Supplies	25,419	14,149	12,099	226,556	373,855	409,129	394,422	14,707	(20,568)	167,866	57%	
Services & Other Operating Expenses												
5210 Conference Fees	658	384	-	3,396	20,000	20,000	5,000	15,000	15,000	1,604	68%	
5215 Travel - Mileage, Parking, Tolls	-	546	2,741	5,664	9,588	9,588	7,000	2,588	2,588	1,336	81%	
5220 Travel and Lodging	1,050	279	950	4,312	28,970	28,970	8,000	20,970	20,970	3,688	54%	
5305 Dues & Membership - Professional	-	-	-	7,938	10,200	10,200	10,200	-	-	2,262	78%	
5450 Insurance - Other	15,068	-	5,022	55,249	51,000	51,000	55,249	(4,249)	(4,249)	-	100%	
5515 Janitorial, Gardening Services & Supplies	38,082	10,198	8,454	79,026	165,084	165,084	165,084	-	-	86,058	48%	
5535 Utilities - All Utilities	59,570	-	-	86,540	97,920	97,920	97,920	-	-	11,380	88%	
5605 Equipment Leases	5,376	2,624	2,624	24,687	34,639	34,639	34,639	-	-	9,952	71%	
5610 Rent	-	-	41,813	70,839	99,210	99,210	99,210	-	-	28,371	71%	
5615 Repairs and Maintenance - Building	750	100	-	1,775	10,200	10,200	10,200	-	-	8,425	17%	
5616 Repairs and Maintenance - Computers	-	-	-	-	2,550	2,550	2,550	-	-	2,550	0%	
5617 Repairs and Maintenance - Other Equipment	-	-	-	-	2,550	2,550	2,550	-	-	2,550	0%	
5803 Accounting Fees	-	-	-	11,495	11,220	12,720	12,720	-	(1,500)	1,225	90%	
5804 Parent Trainings	-	-	-	-	1,000	1,000	1,000	-	-	1,000	0%	
5805 Administrative Fees	750	6,609	-	22,974	19,132	19,132	23,000	(3,868)	(3,868)	26	100%	
5806 Assemblies	-	-	-	-	3,774	3,774	3,774	-	-	3,774	0%	
5809 Banking Fees	2	16	32	153	428	428	428	-	-	276	36%	
5810 Service 4	-	-	-	8	-	-	8	(8)	(8)	0	100%	
5812 Business Services	-	6,417	6,417	51,333	95,000	77,000	77,000	-	18,000	25,667	67%	
5813 Board Development	-	-	-	2,125	4,000	4,000	4,000	-	-	1,875	53%	
5818 SPED Legal Fees	-	-	-	-	1,000	1,000	1,000	-	-	1,000	0%	
5824 District Oversight Fees	4,572	-	39,711	64,220	59,142	58,710	59,432	(722)	(290)	(4,788)	108%	
5830 Field Trips Expenses	837	9,946	4,355	35,707	56,304	56,028	40,000	16,028	16,304	4,293	89%	
5833 Fines and Penalties	-	-	-	226	563	563	563	-	-	337	40%	
5836 Fingerprinting	-	32	96	704	816	816	816	-	-	112	86%	
5839 Fundraising Expenses	3,244	2,844	16,030	37,867	36,700	36,700	38,000	(1,300)	(1,300)	133	100%	
5843 Interest - Loans Less than 1 Year	-	-	-	-	110,370	110,370	110,370	-	-	110,370	0%	
5845 Legal Fees	220	40	88	3,015	10,200	10,200	10,200	-	-	7,185	30%	
5851 Marketing and Student Recruiting	-	-	-	-	1,224	1,224	1,224	-	-	1,224	0%	
5857 Payroll Fees	2,178	1,404	1,354	11,802	15,300	15,300	15,300	-	-	3,498	77%	
5860 Printing and Reproduction	1,779	3,309	9	21,818	28,000	28,000	28,000	-	-	6,182	78%	
5861 Prior Yr Exp (not accrued)	-	-	-	4,924	-	4,924	4,924	-	(4,924)	(0)	100%	
5863 Professional Development	8,556	6,950	500	29,928	34,500	34,500	34,500	-	-	4,572	87%	
5869 Special Education Contract Instructors	23,492	11,086	35,196	138,959	165,240	165,240	165,240	-	-	26,281	84%	
5874 Sports	1,866	-	1,071	4,186	15,530	15,530	15,530	-	-	11,343	27%	
5875 Staff Recruiting	750	-	-	750	1,020	1,020	1,020	-	-	270	74%	
5878 Student Assessment	1,758	506	47	10,698	12,852	12,789	12,789	-	63	2,091	84%	
5880 Student Health Services	-	-	-	-	3,121	3,106	3,106	-	15	3,106	0%	
5881 Student Information System	-	-	-	12,661	16,524	16,443	16,443	-	81	3,782	77%	
5884 Substitutes	1,040	4,570	11,285	28,844	25,000	50,000	50,000	-	(25,000)	21,156	58%	
5887 Technology Services	2,190	2,529	3,390	23,164	20,000	20,000	25,000	(5,000)	(5,000)	1,836	93%	
5893 Transportation - Student	-	-	-	-	51,000	-	-	-	51,000	-	-	
5910 Communications - Internet / Website Fees	5,094	-	107	15,522	4,896	19,200	19,200	-	(14,304)	3,678	81%	
5915 Postage and Delivery	165	-	354	1,947	1,800	2,796	2,796	-	(996)	849	70%	
5920 Communications - Telephone & Fax	1,152	1,152	4,173	16,602	28,152	14,280	18,000	(3,720)	10,152	1,398	92%	
SUBTOTAL - Services & Other Operating Exp.	180,196	71,541	185,818	891,059	1,365,719	1,328,704	1,292,985	35,718	72,734	401,926	69%	
Capital Outlay & Depreciation												
6100 Sites & Improvement of Sites	-	102,492	17,315	162,747	-	-	-	-	-	(162,747)		

Language Academy
Income Statement
As of Mar FY2020

		Actual			YTD	Budget						
		Jan	Feb	Mar	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
6900	Depreciation	43,729	43,729	43,729	402,342	555,000	555,000	555,000	-	-	152,658	72%
SUBTOTAL - Capital Outlay & Depreciation		43,729	146,221	61,044	565,089	555,000	555,000	555,000	-	-	(10,089)	102%
Other Outflows												
7438	Long term debt - Interest	-	-	-	52,218	-	-	-	-	-	(52,218)	
7999	Uncategorized Expense	403	2,800	10,238	20,385	-	-	-	-	-	(20,385)	
SUBTOTAL - Other Outflows		403	2,800	10,238	72,603	-	-	-	-	-	(72,603)	
TOTAL EXPENSES		616,897	664,158	686,360	4,884,132	6,775,665	6,753,944	6,736,506	17,438	39,159	1,852,374	73%



A California Public School

Agenda Item#IVE

Board Meeting Date: April 24, 2020

Subject: March 2020 Check Register

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action

Committee: School Leadership

Recommendation:

School Leadership requests that the Governing Board review and approve the March 2020 check register.

Documents Attached:

1. March 2020 Check Register

March 2020				
Members	Aye	Nay	Abstain	Absent
Campa, Aracely				
Ruiz, Nadeen				
De Gonzalez, Julissa				
Petree, Kathy				
Aceves, Fernando				
Jáuregui, Gemma				
Leon, Pedro				
Totals:				

Estimated Time of Presentation: 5 min
Submitted By: School Leadership
Date: 4.21.2020

Pertinent Pages in
 () Charter, pages _____
 () MOU, pages _____



A California Public School

Agenda Artículo#IVE

Fecha de la Reunión: 24 de abril de 2020

Tema: Registro de la cuenta bancaria: Marzo 2020

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia/Acción
- Acción

Comité: Liderazgo Escolar

Recomendación: El Liderazgo Escolar solicita que la Mesa Directiva revise y apruebe el registro de la cuenta bancaria de Marzo 2020.

Documento adjunto:

1. Registros de la cuenta bancaria del mes de Marzo 2020

Marzo 2020				
Members	Aye	Nay	Abstain	Absent
Campa, Aracely				
Ruiz, Nadeen				
De Gonzalez, Julissa				
Petree, Kathy				
Aceves, Fernando				
Jáuregui, Gemma				
Leon, Pedro				
Totals:				

Tiempo estimado para la presentación: 5 min.
Entregado por: Liderazgo Escolar
Fecha: 4.21.2020

Páginas pertinentes en:
 () La constitución, páginas _____
 () MOU, páginas ____

**Language Academy of Sacramento
Check Register
March 2020**

Check Date	Check Number	Billing Addressee	Inv Description (Bill)	Amount
3/4/2020	8417	AT&T	Communication Services	3,020.97
3/4/2020	8418	De Lage Landen Financial Services	Equipment Lease	2,623.56
3/4/2020	8419	DirectEd	Substitute Services	1,040.00
3/4/2020	8420	Tiffany Gellie	Reimb: Conference	175.10
3/4/2020	8421	Heinemann	Curriculum books	1,006.95
3/4/2020	8422	JCL Electronics, LLC	Technical Support	1,410.00
3/4/2020	8423	Kaiser Foundation Health Plan Inc	Employee Benefits	21,906.04
3/4/2020	8424	Michael's Transportation Service	Field trip fees (1st grade)	805.00
3/4/2020	8425	Network Office Systems	Printing Services	613.80
3/4/2020	8426	Office Depot	SPED Materials, Office Supplies, Ink	1,219.43
3/4/2020	8427	Point Quest Education	SPED Services	5,927.68
3/4/2020	8428	Riso Products of Sacramento	Printing Services	727.54
3/4/2020	8429	Irene Rodriguez	Reimb: Field Trip Fees	330.00
3/4/2020	8430	School Specialty Inc.	SPED Materials	128.17
3/4/2020	8431	Cynthia Suarez	Reimb: Library Books	530.86
3/4/2020	8431	Cynthia Suarez	Reimb: Book Clubs	530.86
3/4/2020	8432	Total Education Solutions	SPED Services	15,730.00
3/4/2020	8433	Windstream	Telephone Services	1,152.47
3/16/2020	8434	Pedro Aguilera	ASES Instructional Materials	77.84
3/16/2020	8435	Pedro Aguilera	Reimb: Class supplies	240.13
3/16/2020	8436	AMS.NET	Technology Supplies	2,766.55
3/16/2020	8437 (VOID)	California Academy of Sciences	Field trip fees (Middle School)	2,531.25
3/16/2020	8438	Charter Safe	Service Fees	7,157.00
3/16/2020	8439	Clark Graham	Conference Fees	10.87
3/16/2020	8440	Department of Justice	Fingerprinting Employees	96.00
3/16/2020	8441	DirectEd	Substitute Services	260.00
3/16/2020	8442	DirectEd	Substitute Services	3,640.00
3/16/2020	8443	EdTec Inc.	Business Services	6,416.67
3/16/2020	8444	Fagen Friedman & Fulrost LLP	SPED Services	120.00
3/16/2020	8445	Chris Ferreira	Reimb: Soccer Team	97.39
3/16/2020	8446	Erika Frederiksen	Reimb: Class library/ supplies	218.03
3/16/2020	8447	JCL Electronics, LLC	Technical Support	4,388.84
3/16/2020	8448	Kaiser Foundation Health Plan Inc	Employee Health Benefits	21,906.04
3/16/2020	8449	Law Office of Jennifer McQuarrie	Legal Services	88.00
3/16/2020	8450	Learning Solutions	SPED Services	7,470.64
3/16/2020	8451	Learning Solutions	SPED Services	6,649.57
3/16/2020	8452	Pedro Leon	Reimb: Classroom Materials	19.98
3/16/2020	8453	Leukemia & Lymphoma Society	Fundraising: Pennies for Patients	1,121.00
3/16/2020	8454	Lincoln National Life Insurance Company	Employee Benefits: April	4,575.65
3/16/2020	8455	Brenda Luna	Reimb: Career Day Supplies	364.00
3/16/2020	8456	Evelia Melchor	Reimb: Class supplies	6.43
3/16/2020	8457	Isela Mendez	SPED Materials	50.75
3/16/2020	8458	Michael's Transportation Service	Field Trip Fees (Fifth Grade)	688.50
3/16/2020	8459 (VOID)	Neumann LTD	Field trip fees (Middle School)	5,968.00
3/16/2020	8460	Occupational Therapy for Children	SPED Services	517.50
3/16/2020	8461	Claudia E Ochoa	Reimb: Parent Meeting Supplies	32.97
3/16/2020	8462	Office Depot	Classroom Materials	588.07
3/16/2020	8463	Office Depot	Classroom Materials	1,040.90
3/16/2020	8464	Rosio Perez	Reimb: Class supplies	84.98
3/16/2020	8465	Point Quest Education	SPED Services	2,669.40
3/16/2020	8467	Really Good Stuff, LLC	Instructional Materials	46.94
3/16/2020	8468	MaryClaire Robinson	Reimb: Soccer Supplies	505.88
3/16/2020	8469	Sacramento City Unified School District	Employee Salaries and Benefits	8,453.82
3/16/2020	8470	Evelyn Sandoval	Reimb: Class materials	227.00
3/16/2020	8471	Screaming Squeegie	Soccer Supplies	565.50
3/16/2020	8472	SFDK	Field trip fees (Middle School)	3,104.00
3/16/2020	8473	Cynthia Suarez	Reimb: Conference	198.46
3/16/2020	8474	Sutter Health Plus	Employee Health Benefits	12,858.37
3/16/2020	8475	The Home Depot Pro	Custodial Supplies	1,753.62
3/16/2020	8476	Western Health Advantage	Employee Health Benefits	8,945.51
3/16/2020	8477	Cynthia Suarez	Reimb: Library Books	252.03
3/16/2020	8478	Dehisy Valencia	Reimb: Class library	204.19
3/24/2020	8479	AMS.NET	E-Rate Cabling	12,273.76
3/24/2020	8480	De Lage Landen Financial Services	Equipment Lease	2,623.56
3/24/2020	8481	Diverse Network Associates, Inc. (CatapultK12)	Website Hosting	99.00
3/24/2020	8482	JCL Electronics, LLC	Technology Virus Protection	2,320.00
3/24/2020	8483	Sacramento City Unified School District	Services Fees/ Rent	81,524.00
3/24/2020	8484	Scholastic Book Clubs	Classroom Library	157.85
3/24/2020	8485	Total Education Solutions	SPED Services	8,702.50
3/24/2020	8486	Dehisy Valencia	Reimb: Class supplies	124.52
3/27/2020	8487	Ann C Hubbel	Reimb: Classroom Supplies / Field Trip	1,189.88
3/27/2020	8488	Susana Mercado	Reimb: Fundraising for Basketball	1,752.02
3/27/2020	8489	Ana Novoa	Reimb: Classroom Supplies	62.77
3/27/2020	8490	SYNCB/AMAZON	Instructional and school-wide materials	2,648.63
3/27/2020	8491	Dehisy Valencia	Reimb: Supplemental Materials	124.52
3/4/2020	01282020	California Credit Union	Various	168.98
Total				291,628.69



A California Public School

Agenda Item# IVF

Board Meeting Date: April 24, 2020

Subject: Executive Director Evaluation

- Information Item Only
- Approval on Consent Agenda
- Conference/First Reading (Action Anticipated: ____)
- Conference (for discussion only)
- Conference/Action
- Action

Committee: Nadeen Ruiz, Kathy Petree

The ED Evaluation committee requests that the Governing Board review and approve the following:

- An update to the Executive Director’s Goals for school year 2019-2020 to include core competencies
- Goal Setting and Evaluation Procedure for the LAS Executive Director

ED Evaluations by Board members and direct reports will be distributed by May 1, 2020. Due date for ED Evaluations is 15May20. ED Self-Evaluation due by 15May20.

Due to school closures, Stakeholder Surveys (Parent, Student and Staff) will not be available for ED Evaluation. As such, relief will be taken into account during the evaluation process.

Ed Evaluation Report will be presented at the June Board meeting in closed session.

Estimated Time of Presentation: 10 min
Submitted By: Petree
Date: 04.20.20

Pertinent Pages in
() Charter, pgs _____ () Bylaws, pgs _____
() MOU, pgs _____ () Policy _____



A California Public School

Agenda Articulo# IVF

Fecha de la Reunión: 24 de abril del 2020

Tema: Evaluación de Director Ejecutivo

- Artículo de información
- Aprobación en la Agenda de Consentimiento
- Conferencia (solo para discutir)
- Conferencia/Primera lectura (Acción Anticipado: _____)
- Conferencia/Acción
- Acción

Comité: Nadeen Ruiz, Kathy Petree

El Comité de Evaluación del Director Ejecutivo solicita que la Mesa Directiva revise y apruebe lo siguiente:

- Una actualización de Las Metas del Director Ejecutivo para el año escolar 2019-2020 para incluir las competencias básicas
- Establecimiento de objetivos y procedimiento de Evaluación para el Director Ejecutivo de LAS

Las evaluaciones del Director Ejecutivo por los miembros de la Mesa Directiva y por los que le reportan directamente se distribuirán antes del 1 de mayo de 2020. La fecha límite para las evaluaciones del Director Ejecutivo es el 15 de mayo de 2020. La autoevaluación de ED a más tardar el 15 de mayo de 20.

Debido al cierre de las escuelas, las encuestas de las partes interesadas (padres, estudiantes y personal) no estarán disponibles para la evaluación del Director Ejecutivo. Como tal, se tendrá que tomar en cuenta un alivio durante el proceso de evaluación.

Se presentará el reporte de la Evaluación del Director Ejecutivo en la junta de la Mesa Directiva de junio en sesión cerrada.

Tiempo estimado para la presentación: 10 min.

Entregado por: Petree

Fecha: 04.20.20

Pertinent Pages in

() Charter, pgs _____ () Bylaws, pgs _____

() MOU, pgs _____ () Policy _____

LANGUAGE ACADEMY OF SACRAMENTO EXECUTIVE DIRECTOR EVALUATION PROCESS

Process

- A. ED Evaluation Committee manages ED evaluation. ED Evaluation committee shall comprise of at least two Board members, ideally three members, one of which shall be a community member who shall Chair the committee.
- B. ED Evaluation committee, in collaboration with the ED and the Board shall set goals based on Board approved organizational goals, the charter and the accountability plan. Goals shall be clear and measurable. When defining goals, committee shall make a best effort attempt to a set of guiding principles that provide context with appropriate terms that describe what is being measured from year to year.
- C. Goals shall be set inclusive of tools/instruments that will be used, for example: state test scores, annual parent/student/staff satisfaction surveys, etc.

I. Academic Includes Goals pertaining to progress and student achievement, Quality Learning, Teaching and Assessment and Quality of Curriculum/Educational Program based on LCAP and School Mission, LAS Strategic Plan
II. Management, Performance and Accountability Includes goals pertaining to Governance, Relationship with the Board, Personnel, Management, Performance and Accountability, Charter Legislation and Policies
III. School Culture & Stakeholder Relations Includes goals pertaining to School Culture, Partnership with Parents, Guardians, and the Community and considers stakeholder partnerships, satisfaction, community relations, outreach and charter legislation
IV. Financial Includes goals pertaining to finance, fiscal responsibility and business services
V. Operations Includes goals pertaining to facilities and operational services.

- D. Mid-year review
- E. ED will complete self-evaluation, meet with ED Committee. Self-evaluation to include evaluation summary, reflection on future directions and issues for the upcoming year and recommendations to the Board.
- F. Board will complete ED evaluation relative to goal achievement, and Board will also evaluate ED core competencies such as demonstrating integrity, cultivates a culture of excellence, drives academic excellence and student performance, in addition to role specific competencies:
 - Actively promotes organization and ensures resources
 - Ensures adequate facilities
 - Partners with the Board
 - Engages the community
 - Overall leadership and performance
 - Leads the educational program
 - Develops and leads staff
 - Manages organization compliance and admin
 - Builds and maintains family satisfaction
 - Managers financial performance

G. Report will be provided to full Board in closed session and recommendations approved by Board vote.

H. The review is placed in the executive's personnel file.

ED Evaluation Process Timeline and Action Steps

Month	Task
August/September	<ul style="list-style-type: none"> • Board Approved Annual Goals and determine evaluation tool/instrument/data points to be used and to collect data with input from ED • Appoint Committee • Develop timeline specific to school year with target dates – get input from ED – Get timeline, goals and process approved by full Board
January	<ul style="list-style-type: none"> • Mid-Year Check In • If necessary, jointly adjust goals
April	<ul style="list-style-type: none"> • Complete Student/Parent and Staff surveys
May	<ul style="list-style-type: none"> • ED Self- Evaluation and Stakeholder Surveys (Parent, Student and Staff) • Board Evaluation (and Direct reports) • ED Evaluation Report
June	<ul style="list-style-type: none"> • Discuss results with full board in closed session • Create summary memo to share with ED and hold in person meeting with ED to share results • Create goals and action plan for next year

SAMPLE EXECUTIVE DIRECTOR GOALS – number of goals per category may vary

Instructions: Please select the rating that best represents your assessment of the Executive Director’s 20xx-20xx Goals and Core Competencies. If you feel that you have insufficient information to provide a rating on a particular item, please leave it blank. For each section, your comments are encouraged. We are particularly interested in your responses to the open-ended items in Section VI.

Criteria	(1) Unacceptable	(2) Meets Expectations	(3) Exceeds Expectations
I. Academics			
A. Goal #1			
B. Goal #2			
C. Goal #3			
D. (Core Competency) Creates and maintains an organizational culture that is committed to academic excellence and the necessary work to achieve high levels of student performance.			
ADDITIONAL COMMENTS/EXAMPLES (Comments or specific examples that support the ratings above are encouraged)			
II. Management, Performance and Accountability			
A. Goal #1			
B. Goal #2			
C. Goal #3			
D. (Core Competency) Demonstrates efficient management of staff time and resources.			
ADDITIONAL COMMENTS/EXAMPLES (Comments or specific examples that support the ratings above are encouraged)			
III. School Culture & Stakeholder Relations			
A. Goal #1			
B. Goal #2			
C. Goal #3			
D. (Core Competency) Ensures organization has frequent, meaningful, and well-attended ways for families to be involved in their children’s learning and the school community.			
E. (Core Competency) Listens and responds respectfully to the range of concerns expressed by various constituents.			

ADDITIONAL COMMENTS/EXAMPLES (Comments or specific examples that support the ratings above are encouraged)

IV. Finance & Operations			
A. Goal #1			
B. Goal #2			
C. Goal #3			
D. (Core Competency) Determines the current and future financial resources needed to realize the organization’s mission.			

ADDITIONAL COMMENTS/EXAMPLES (Comments or specific examples that support the ratings above are encouraged)

V. Demonstrates Integrity			
A. (Core Competency) Deals with others in a straightforward, honest, and ethical manner.			
B. (Core Competency) Behaves in a way that supports the mission, vision, and values of LAS			
SCORE	TOTAL		

VI. Open-Ended Items

What have been the most significant accomplishments of the ED this past year?

What should be the top priorities for the ED in the year ahead?

From your perspective, what are the key challenges for LAS in the year ahead?

Evaluation Summary:

Future Directions and Issues for Upcoming Year:

Recommendations:

Board ED Evaluation

Criteria	(1)	(2)	(3)
The following Criteria are rated on a scale of one (1) Unacceptable, Two (2) Acceptable, and Three (3) Exceeds Expectations.			
I. Core Competency: Demonstrates Integrity			
A. Deals with others in straightforward, honest and ethical manner			
B. Behaves in a way that supports LAS' mission, vision and values.			
C. Admits mistakes and takes timely corrective action			
D. Treats others with dignity and respect.			
Please provide additional comments or specific examples that support the ratings given above:			
II. Core Competency: Cultivates a Culture of Excellence			
III. Core Competency:			
1. What are the ED's most significant accomplishments and/or strengths?			
2. What are the top 3 things the ED should do to move the Language Academy of Sacramento forward?			
3. List any key challenges in the year ahead for the ED and/or the Language Academy of Sacramento.			

LANGUAGE ACADEMY OF SACRAMENTO
EXECUTIVE DIRECTOR EVALUATION 2019-2020

Instructions: Please select the rating that best represents your assessment of the Executive Director's 2019-2020 Goals and Core Competencies. (In general, Core Competency items, paraphrased from Board on Track, allow for a more holistic assessment.) If you feel that you have insufficient information to provide a rating on a particular item, please leave it blank. For each section, your comments are encouraged. We are particularly interested in your responses to the open-ended items in Section VI.

Criteria	(1) Unacceptable	(2) Meets Expectations	(3) Exceeds Expectations
I. Academics			
A. (ED Goal 2012-20) Maintains End of Stage 3 (Gr8) CAASPP performance data at an upward trajectory in all assessed areas for all students and for numerically significant subgroups.			
B. (ED Goal 2012-20) Works with leadership to actively encourage a planned program of curriculum, instruction, evaluation, and improvement of the major functions of LAS (sites, counseling, special education, science).			
C. (ED Goal 2012-20) Works with leadership to initiate new programs, modifies existing ones, and discontinues others, based on analysis of student achievement and other relevant measures appropriate and applicable to Language Academy of Sacramento goals and objectives.			
D. (Core Competency) Creates and maintains an organizational culture that is committed to academic excellence and the necessary work to achieve high levels of student performance.			
ADDITIONAL COMMENTS/EXAMPLES (Comments or specific examples that support the ratings above are encouraged)			
II. ED 2019-20 Goals: Management, Performance and Accountability			
A. (ED Goal 2012-20) Ensures activities remain in compliance with key accountability documents of LAS, including the charter, LCAP, and Federal Addendum.			
B. (ED Goal 2012-20) Works with leadership to ensure performance evaluations for all staff, including new teacher induction support.			
C. (ED Goal 2012-20) Provides timely, adequate information, agenda planning, reports, and seeks Board input regarding matters not covered by Board policies.			
D. (Core Competency) Demonstrates efficient management of staff time and resources.			
ADDITIONAL COMMENTS/EXAMPLES (Comments or specific examples that support the ratings above are encouraged)			

LANGUAGE ACADEMY OF SACRAMENTO
EXECUTIVE DIRECTOR EVALUATION 2019-2020

Criteria	(1) Unacceptable	(2) Meets Expectations	(3) Exceeds Expectations
III. ED 2019-20 Goals: School Culture & Stakeholder Relations			
A. (ED Goal 2019-20) Maintains a suspension rate for all students of 2% or less.			
B. (ED Goal 2019-20) Student Annual Survey: Maintains 90% or higher of students that agree with the statement, "I like my school."			
C. (ED Goal 2019-20) Family Annual Survey: Maintains 90% or higher of families that agree with the statement, "I would recommend the school to others."			
D. (ED Goal 2019-20) Staff Annual Survey: Maintains 90% or higher of staff that agree with the statement, "I would recommend the school to others."			
E. (ED Goal 2019-20) Attends meetings at the local, state, and when appropriate, national levels to ensure that Language Academy of Sacramento is represented.			
F. (Core Competency) Ensures organization has frequent, meaningful, and well-attended ways for families to be involved in their children's learning and the school community.			
G. (Core Competency) Listens and responds respectfully to the range of concerns expressed by various constituents.			
ADDITIONAL COMMENTS/EXAMPLES (Comments or specific examples that support the ratings above are encouraged)			
IV. ED 2019-20 Goals: Finance & Operations			
A. (ED Goal 2019-20) Works with LAS Leadership to create and oversee budget for approval by the Board of Directors, balancing expenditures and revenues to maximize student achievement while fiscally protecting LAS.			
B. (ED Goal 2019-20) Keeps the Board informed on present and future site operations, academic programs, and extraordinary maintenance needs, including improvements and alterations, in accordance with need.			
C. (ED Goal 2019-20) Maintains a 95% or higher Average Daily Attendance Rate.			
D. (Core Competency) Determines the current and future financial resources needed to realize the organization's mission.			
ADDITIONAL COMMENTS/EXAMPLES (Comments or specific examples that support the ratings above are encouraged)			

**LANGUAGE ACADEMY OF SACRAMENTO
EXECUTIVE DIRECTOR EVALUATION 2019-2020**

Criteria	(1) Unacceptable	(2) Meets Expectations	(3) Exceeds Expectations
V. Demonstrates Integrity			
A. (Core Competency) Deals with others in a straightforward, honest, and ethical manner.			
B. (Core Competency) Behaves in a way that supports the mission, vision, and values of LAS			

VI. Open-Ended Items
What have been the most significant accomplishments of the ED this past year?
What should be the top priorities for the ED in the year ahead?
From your perspective, what are the key challenges for LAS in the year ahead?

DRAFT